

Task Force on Shelter Meeting Minutes

November 15, 2021

Meeting held via Go To Webinar

Welcome and Roll Call

Chair Julie Jeppson welcomed everyone and took roll call for the meeting.

Members Present: **Andrea Simonett**, Minnesota Department of Human Resources (DHS); **Ariana Daniel**, Servants of Shelter-International Falls; **David Hewitt**, Hennepin County; **Judy Moe**, Richfield Disability Advocacy Partnership; **Julie Jeppson**, Blaine City Council/Anoka Stepping Stones; **July Vang**, public member; **Kate Erickson**, Minnesota Department of Corrections (DOC); **Kevin Formo**, public member; **Kim Norton**, City of Rochester; **Kristin Frye**, Freedom from the Streets; **Laura Birnbaum**, St. Louis County; **Lauren Ryan**, Minnesota Department of Public Safety (DPS); **Mary Riegert**, Minnesota Tribal Collaborative; **Paul Williams**, Minnesota Department of Veterans Affairs (MDVA); **Reed Olson**, Nameless Coalition-Bemidji; **Rinal Ray**, People Serving People-Minneapolis; **Ron Elwood**, Legal Services Advocacy Project; **Sam Juneau**, Minnesota Department of Transportation (MnDOT); **Sam Smith**, National Alliance on Mental Illness (NAMI); **Sherry Shannon**, public member; **Tamara Stark**, Tubman; **Tyra Thomas**, Street Voices of Change

Guests Present: Kristina Krull (DHS); Cathy ten Broeke, Eric Grumdahl, Elizabeth Dressel and Sue Hite-Kirk, Minnesota Interagency Council on Homelessness (MICH); Krystal Babb, Lori Irwin, Katie Dillon, Sarah Busch, Margaret King, Matt Traynor, Amber Gale, Katelyn Warburton, Lindalee Soderstrom, Monica Nilsson, Kate Bradley, Julia Zwak, Zara Wolfe, Ben Weiss, Valerie Quintana, Kristen Allord, Allison Alstrin, Mary Baumgartner, Anita Clark, Joey Dobson, Amber Hanson, Sandy Hennem, Harold Johnson, Alexis Kramer, Kim Lieberman, Sara Liegl, Joan Miltenberger, Melody Morrow, Joe Nathan, Jillian Nelson, Ethan Osten, Chelsea Rackliffe, Tytiana Reid, Lisa Rolle, Karina Schmitz, Sue Watlov Phillips, LaTonya Whitley, La Shella Sims

Note: Guests on the phone were not identified

Agenda review

The agenda will focus on work planning and the dream state. Additions to the agenda included:

- MDH member replacement
- Approval of previous meeting minutes

Small orders of business

- Logistics team: A few more members are needed to help with the planning process. Sam S, Judy M, Ron E and Andrea S volunteered.

Meeting schedule adjustments

The current Task Force meeting schedule conflicts with MLK Day in January, President's Day in February, and Juneteenth. There was discussion by all. The chat comments will become a part of the file for this meeting.

Questions/Comments:

- Consistency is preferred
- Conflicts for some member for 2nd and 4th Mondays of the month

Consensus: Adjust the 3 months that are affected by holidays to the 2nd Monday of the month.

Work planning

Chair Julie acknowledged everyone's contributions. Kristina walked through what she saw as a potential overall plan for the rest of this task force. She shared her screen with research questions/overall meeting plan for the rest of the task force and took notes based on the questions outlined below. There was discussion by all. The chat comments will become a part of the file for this meeting.

- What are your reactions to the research questions and meeting plan?
- What other research questions should the group answer?
- How would we answer them?
- What else do you think we need either more information or analysis on?

A workgroup of 4-5 members to work on stakeholder engagement will be established. The workgroup will be responsible for determining how to engage which groups on which questions. Kristina will support the workgroup, but the work should be Task Force led. Stakeholder engagement would happen between December and February. Volunteers for the workgroup are Judy, Mary, Tyra, Kristin and Lauren B.

Next Steps: Kristina will share the document with members and schedule a workgroup meeting.

Dream state

Chair Julie thanked everyone for filling out the dream state padlet. A human-centered design approach was taken as the Task Force has been asked to develop standards of care. Care standards are about people, not systems; therefore, people should be the center of that part of our charge. Kristina shared her screen to review the padlet and share common themes, and took notes based on questions listed below. There was discussion by all. The chat comments will become a part of the file for this meeting.

- What other themes do you notice?
- What surprises you about the answers or themes?
- What additional dream state work or conversation does the group need to do before starting to identify options?

Next Step: Kristina will share document with members.

February Task Force report

Chair Julie stated a report is due to the legislature on February 1, 2022, that will include a summary of our activities to date. Kristina took notes based on the discussion question listed below. There was discussion by all. The chat comments will become a part of the file for this meeting.

- What should we try to include in it?

Next Step: Kristina will share document with members.

MDH Representative

Cathy ten Broeke, MICH Director, will connect with the Minnesota Department of Health (MDH) Commissioner regarding a suggestion for a new representative.

Approval of previous meeting minutes

Requests were made to add an agenda item going forward to approve previous meeting minutes.

Consensus: Agenda item to be added to approve previous meeting minutes.

Next Meeting: December 20, 2021, from 1:30-3:30 p.m.

Adjournment: Meeting adjourned at 3:23 p.m.